

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 4

February 21, 2007

APPROVED BY THE BOARD OF POLICE COMMISSIONERS ON SEPTEMBER 26, 2006

SUBJECT: DEPARTMENT MANUAL ON THE INTRANET AND INTERNET

PURPOSE: In a continuing effort to readily provide personnel the most up to date policy and procedure of the Los Angeles Police Department, the Department Manual will be accessible via the Intranet and Internet.

PROCEDURE: DEPARTMENT MANUAL DISTRIBUTION - REVISED.

The Department Manual will no longer be published in hard copy format or distributed on Compact Disc (CD). The Department Manual will be accessible to both Department employees, as well as the general public, via the Intranet and Internet (www.lapdonline.org). Department employees can access the Department Manual via the Local Area Network (LAN).

Note: Employees may copy the Manual onto a CD according to the software/hardware availability in each individual Area.

In addition to the Department Manual being easily accessible, updates to the Manual will be completed quarterly by ensuring that new data is provided to Information Technology Division (ITD) and LAPD Online.

AMENDMENTS: This Order amends Department Manual Sections 0/060 and 2/312.05, and deletes Department Manual Section 0/070.

AUDIT RESPONSIBILITY: The Commanding Officer, Planning and Research Division, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

WILLIAM J. BRATTON
Chief of Police

DISTRIBUTION "D"